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## **ANNUAL GRANTS POLICY AND GUIDELINES**

The return, earned on the investment of the Foundation's capital fund, is made available to the Mater Hospital in the form of annual grants. In addition, capital can be applied for special purposes, at the discretion of the Trustee. Foundation grants are available to medical clinicians, nurses and allied health professionals across the Mater campus.

### **Assessment of Grant Applications**

Assessment of grant applications is based on merit and the extent to which the activity for funding contributes to patient care outcomes at the Mater Hospital, and how it fits with the hospital's priorities for delivery of care.

The Assessment Panel will make recommendations to the Board of Directors, Friends of the Mater Limited for its consideration and approval for the awarding of the grants

### **Terms of Funding**

The amount to be made available for grants will vary each year, depending upon the income earned on the Foundation's investments and is at the discretion of the Board of Directors, Friends of the Mater Limited.

**All applications must be endorsed by the relevant Department Head**

### **Patient Care Facilities Education Program or Equipment Grant**

Before making an application for a grant for equipment, it is advisable to check if the item is included in the current MH Capital Budget for the Ward or Department.

A grant must be taken up in the year in which it is awarded. Confirmation that a facility or equipment has been purchased will need to be made to the Foundation.

Applicants for education programs must have been in the employment of the Mater Hospital for a minimum of one year for eligibility for an award. The successful applicant must be committed to remain as an employee of the hospital for one year after receiving the grant.

Funding is not provided for equipment for private practices.

A simple report, detailing the outcomes achieved, must be submitted to the Foundation within one year.

### **Research Grants**

A research grant must be taken up in the year in which it is awarded

SVHA Human Research Ethics approval must be submitted in writing prior to grant payment.

Grants are not paid directly to individual researchers. The Foundation will pay the grant to the Mater Hospital who will then administer the funds as specified by the Foundation.

A progress report, detailing the outcomes achieved, must be submitted to the Foundation within one year, with a final report to be submitted at the completion of the research project.

Grant recipients should acknowledge **The Friends of the Mater Foundation** as the funding body In all reports, articles or papers published in print or online, as a result of the grant funding.